

**RULES  
OF  
TENNESSEE DEPARTMENT OF ECONOMIC  
AND COMMUNITY DEVELOPMENT  
TOURIST PROMOTION DIVISION**

**CHAPTER 0500-1-1  
GUIDELINES FOR ORGANIZATION APPLYING  
FOR TOURIST PROMOTION MATCHING FUNDS**

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**0500-1-1-.01 PURPOSE**

- (1) By the provision set forth in Senate Bill No. 1417, Public Chapter 552, and enacted by the General Assembly of the State of Tennessee, 1970, matching funds may be distributed to any chartered non-profit tourist promotion organization representing all the area within a planning region of the State of Tennessee as delineated by the State Planning Commission and by Executive Order No. 17.
- (2) It is further stated in the Bill that each said organization operating under the provisions of this chapter shall operate subject to the supervision and control of the Commissioner of Conservation, and that funds appropriated to implement the provisions of this chapter are subject to the approval of the Governor and the Commissioner of Conservation.
- (3) Pursuant to the above and in compliance with Senate Bill No. 1417, the Commissioner of Conservation, in agreement with the Commissioner of Finance and Administration, and subject to approval of the Governor, does hereby establish the following guidelines, compliance with which is necessary for any organization requesting certification for matching funds.

**Authority:** *T.C.A. Section 4-331, Administrative History. Original Rule certified June 10, 1974*

**0500-1-1-.02 APPLICATION.** The applying organization shall submit its application to the director of the appropriate development district, and he in turn shall ascertain completeness of said application, and the forward with his letter of recommendation to the Commissioner of Conservation, stating that all requirements have been met and all necessary documentation is attached.

**Authority:** *T.C.A. Section 4-331, Administrative History. Original Rule certified June 10, 1974*

**0500-1-1-.03 CERTIFICATION.** The applying organization shall be certified in writing by the district director as representing all the area within that planning district relative to the promotion of tourism.

**Authority:** *T.C.A. Section 4-331, Administrative History. Original Rule certified June 10, 1974*

**0500-1-1-.04 REQUIREMENTS.** The applying organization shall submit the following with its application:

- (a) Complete name and mailing address of the organization
- (b) One copy of the organization's charter and bylaws.
- (c) One copy of the minutes of the organization's most recent board of directors meeting
- (d) One copy of the membership list, showing the amount annual dues for each member.
- (e) Xerox (or similar) copies of deposit slips showing monies deposited for expenditure for the promotion or tourism in the District. The total monies of the deposit slips shall be considered to be the matching funds of the people of that district

**Authority:** *T.C.A. Section 4-331, Administrative History. Original Rule certified June 10, 1974*

**0500-1-1-.05 APPROVAL AND FUNDS.** Upon receipt of each application for funds, the Commissioner of Conservation shall review, determine its completeness, and forward to the office of the governor for approval by the Governor. The application shall then be sent to the Commissioner of Finance and Administration for approval and payment of the basis of One (\$1.00) Dollar in matching State funds for each Two (\$2.00) Dollars contributed by the local people and the organization involved, up to a maximum of Fifteen Thousand (\$15,000.00) Dollars annually, according to the stipulation of the Bill.

*Authority: T.C.A. Section 4-331, Administrative History. Original Rule certified June 10, 1974*

**05001-1-.06 AUDIT.** Funds provided to each organization are subject to audit by the State of Tennessee

*Authority: T.C.A. Section 4-331, Administrative History. Original Rule certified June 10, 1974*